

Telephone: 07548528754

Email: clerk@hooe-pc.gov.uk

Website: www.hooe-pc.gov.uk

Minutes of the Full Council Meeting of 9th March 2026

Attendees: Cllrs Carey (DC), Manlow (JM), Siddall-Ward (NSW), Loyd (AL) Chair, Fuller (JF)

In attendance: Jackie Scarff – Clerk (Proper Officer/RFO)

Approx 11 members of the public (MOP)

Public Questions - The chair reminded MOP's that questions were welcomed for items on the agenda.

There were no questions or comments

End of Public Participation.

Business Transacted.

1. The Chairs welcome to the meeting.

The Chair welcomed everyone to the meeting.

2. To receive reports to note from:

a. Parish Councillor's

JF commented that the handrail near Elizabethan Cottages needs attention. The middle gate hinge going into the allotments is loose and the post is leaning. IS the finger post going to be put back? The answer is yes once the repair has been made.

NSW reported that the gate on the public right of way discussed last month has now been replaced. There are some further repairs required. She has approached the ES hedge laying group and discovered that they now charge for running the courses on land that is not their own.

JM commented that table tennis is thriving.

b. County Councillor

BB had sent his apologies.

District Councillor

Cllr Coleshill gave an update on the LGR.

c. Saint Oswalds Church

The church warden's report was read out and would be sent to the clerk for the minutes.

The last month has been quiet in the Church. The Bell ringers rang a quarter peel in February for Simon Patisson, who was their Tower Captain for several years. They will ring again at Simon's thanksgiving service on Thursday 19th March at 11.30am.

We are now in Lent, and on the 15th March, it is Mothering Sunday and the following week is Palm Sunday and then the build up to Easter.

Last Saturday we had a Church and Churchyard Spring Clean. Thank you to all the helpers that turned up. We were able to clean the most inaccessible places in the church and have a big bash at the brambles in the church yard. It is a challenge to keep the church yard tidy. We depend on the help of volunteers throughout the year. It is a church yard first and foremost and we were able to clear a lot of graves that have been neglected for many years. We do our best to allow nature to thrive in the church yard. It is a constant balancing act between nature and being pristine, but we are a country parish.

The year rushes on and as Spring has just arrived, we start thinking of our summer events. The Church Garden Party is on 4th July. We are preparing to have a planning meeting in April. Please come along with your ideas and offers to help for a few hours on the day. Our church team is ageing and we have seen other helpers move away. Your help would be greatly appreciated.

We are still waiting for an update from our Architect about the planning for the Toilet extension at church.

3. To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S85 (1)

Apologies received from Cllrs Thorp & Crittall for personal reasons.

- I. To consider accepting apologies
Resolved: Apologies were accepted.
- II. Other absences to note.
None

4. Disclosure of Interests.

In accordance with the Localism Act 2011 and the Parish Council Code of Conduct to receive disclosures by members of personal interests in matters on agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the revised code of members conduct.

- I. Disclosable Pecuniary Interests
- II. Other Interests (non-pecuniary)

To consider granting dispensations if requested.

Nb. Any changes to a member's register of interests should be notified to the clerk immediately.

5. To receive the minutes of the Full Council Meeting held on [9th February 2026](#) to be considered for approval as a true record and signed by the chair.

Motion proposed JM, Seconded AL, all agreed.

Resolved: The minutes of the full council meeting of 9th February 2026 were agreed and signed as a true record.

6. Public Exclusion: in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted.

There was no requirement for this motion.

7. To consider a response to Wealden District Council for the following planning application

- a. [WD/2025/2586/LBR](#)
Court Lodge, Kiln Lane, Hooe, TN33 9HJ
Part retrospective application for works to update kitchen, bathrooms, bedroom, small reception room and hallway area in the 1930s extension attached to the historic house.

The chair outlined the application and explained proposed changes the cllrs agreed they had no objection to this application.

Resolved: The cllrs had no objection

8. To consider for approval the changes to the terms and conditions of booking the village hall.

Resolved the changes were approved as presented.

9. To consider a response to the WDC Regulation 18 consultation of the proposed Local Plan, if required, and agree any actions required.

Resolved: would not submit a response.

10. To consider a proposal to put the council owned field known as The Boggs forward as a designated Local Wildlife Site and to consider progression to a designation as a Local Nature Reserve.

Resolved: the cllrs agreed that the field should be put forward to the panel.

- **If Councillors would like to progress to a designation of a Local Nature Reserve to agree to commission a management plan for the area at a cost of approximately £700.**

Resolved: the cllrs decided to wait for the outcome of the above first.

11. To review the Privacy Statement for the website and agree any actions required.

Resolved the Privacy Statement was agreed for adoption.

12. To review the councils asset register.

The clerk explained that there were no deletions or additions from last years.

Resolved: The asset register was agreed as presented.

13. To review the councils IT Policy.

The clerk highlighted the exit procedure for when a cllr resigns. Access to council emails is revoked immediately and the ex cllr should be asked to confirm that they do not have council emails on any of their personal devices. The council should ask for a signed document to confirm that they have deleted any council emails or documents.

Resolved: The policy was adopted.

Resolved: The policy was adopted as presented.

14. To consider the adoption of the following policies

- a. **The internal Control Policy**
- b. **The investment Policy**
- c. **The Financial Reserves Policy**
- d. **The Data Protection Policy**

Resolved: All four policies were adopted as presented.

15. To consider the following financial matters.

i. To receive the statement of accounts to 28th February 2026 for noting

The Accounts to 28th February were published in advance and were noted showing £116,402.74 in all accounts.

ii. The bank reconciliation and corresponding bank statement to 28th February 2026 for noting.

The bank reconciliations were published in advance and were noted.

iii. To note the payments made during February 2026 and agree payments to be made for invoices received in February.

Resolved: Payments were agreed as presented the clerk was authorised to add them to the bank account for authorisation.

J.scarff clerk £1,177.20 Clerk services

iv. To consider entering into a 3-year contract with the Internal Auditor

Resolved: the clerk was authorised to enter into a 3 year contract with the independent and competent Internal Auditor Mulberry Las.

16. To consider the use of Dunks field and agree any actions required.

Resolved: the cllrs agreed that the land should be advertised inviting expressions of interest as per the draft advert.

17. To consider changing the date of the April Meeting to 20th April 2026, 7pm at Hooe Village Hall.

Resolved: The meeting be changed to 20th April 2026, 7pm at Hooe Village Hall.